


Community House Room Hire August 2020

	Charity and non-profit organisations			
	COVID – 19 UPDATE			
	<i>Weekday Prices</i>		<i>Weekend Prices (Friday from 5.30pm, Saturday and Sunday)</i>	
Room(s) to Hire	<u>Half Day</u>	<u>Full Day</u>	<u>Half Day</u>	<u>Full Day</u>
Conference Room G8 – <i>Max 20</i>	£65	£120	£85	£140
Meeting Room G31 – <i>Max 10</i>	£45	£75	£65	£95
Café <i>Max 20</i>	£65	N/A	£85	£150
First Floor Office <i>Max 2</i>	£25	£45	£35	£55
The Gallery Open plan desk space available for short term hire – <i>Max 2</i>			£10 per desk, per hour, including Wi-Fi	

We encourage all room hirers to bring their own equipment, however we do have the following items available

<u>Equipment</u>	<u>Half Day</u>	<u>Full Day</u>
Projector	£20	£30
Flipchart	£5	£5
Audio Sound system	£20	£30

Conditions of use during Covid-19

1. Front door of Community House will not be open to public until further notice therefore room hirer / event organiser will be responsible for **meeting and greeting** visitors and escorting them through the communal areas of the building.
2. CH has installed all the necessary PPE equipment which includes hand sanitiser, floor signage, protective screens where appropriate however, when visiting, please bring your **own masks and gloves**.
3. CH washroom facilities are **single occupancy** only.
4. South Street **café** and Community Kitchen will be **closed** until further notice. No refreshments are available at present.